

Thought for the Day: "We can control the amount of happiness in our lives simply by training our minds to focus on that which is good, beautiful and true."

Author: Unknown

GOVERNING BOARD

BONNIE PANNELL
Council Member
City of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

ILLA COLLIN
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

ROBBIE WATERS
Council Member
City of Sacramento

HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

Date: Tuesday, February 14, 2006

Time: 6:00 p.m.

Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under Public Participation, Item IX of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

I. Welcome

- A. Call to Order/Roll Call
- B. PAC Meeting Attendance Update

II. Consent Items

- A. Approval of Minutes for PAC Meeting of January 10, 2006

III. Action Items

- A. Election of Policy Council Alternates 2005-2006 (PAC)

IV. Information Items

A. Standing Information

- Introduction of New Staff
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva, Ms. Julita Bentz, Ms. Cathy Spivey and/or Ms. Judy Weber, Social Services/Parent Involvement Specialists
 - National Head Start Association Parent Training Conference Reports (Attached)
 - California Head Start Association (CHSA Annual Parent Conference Reports (Oral), Sheraton Grand Hotel, 1230 "J" Street ("13th and "J" Streets), Sacramento, CA, January 17-18, 2006 (Tuesday – Wednesday)

ADMINISTRATION

925 Del Paso Blvd., Suite 200
Sacramento, CA 95815
Tel: (916) 263-3804
Fax: (916) 263-3779
Website: www.headstart.seta.net

KATHY KOSSICK
Executive Director

NORMA JOHNSON
Deputy Director

- California Head Start Association (CHSA Annual General Conference, Sheraton Grand Hotel, 1230 "J" Street (13th and "J" Streets), Sacramento, CA, January 18-20, 2006 (Wednesday-Friday)
- Average Daily Attendance (ADA) Report – Ms. Elsie Bowers
- Monthly Special Education Report – Ms. Beverly Sanford
- Program Content Area/Mental Health Report – Ms. Melanie Nicolas
- California Head Start Association (CHSA) Report
- Fiscal Report (January, April, July, October) Mr. Kim Peck
- Community Resources/Recognitions – Parent Advisory Committee Representative/ Staff
- Parent/Staff Recognitions
- Grandparent/Foster Parent Report – Mr. Donald Clark and Ms. Inez Whitlow
- Child Care Center Food Menu (Attached)

B. Governing Board Meeting Minutes

V. Committee Reports

- Executive Committee
 - Critique of the Parent Advisory Committee, January 10, 2006
- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Vacant
- Food Services Committee
- Early Head Start Committee
- Community Partnerships Advisory Committee (CPAC) – Ms. Zebadeisha Grooms (Representative)
- Health Services Advisory Committee (HSAC) – Ms. Dionne Wilson (Representative)

VI. Other Reports

- Chair's Report – Ms. Denise Nelson
- Policy Council Report(s) – Ms. Sherry Gangloff, Ms. Zebadeisha Grooms, Ms. Kenesha Gray, Ms. Sarah Fuentes, Mr. Donald Clark and Ms. Ana Melara
- Head Start Deputy Executive Director's Report - Ms. Norma Johnson
- Manager - Administration, Staff Development and Parent Services Report - Ms. Buffie Engstrom
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck
- Manager, Child Development and Education Services Report - Ms. Denise Lee
- Manager - EHS, Special Projects and Community Partnerships Report - Vacant

VII. Center Updates

VIII. Discussion

IX. Public Participation

X. Adjournment

Distribution Date: Friday, February 3, 2006

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ Joanne Castillo, Bannan Creek Head Start
- ___ Zebadeisha Grooms, Broadway Early Learning Center
- ___ Avonnee Diggs, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ Nysheka Robinson, Crossroads Garden Head Start
- ___ **Vacant**, CSUS Head Start
- ___ Crystal Tapa, Dos Rios Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Franklin Head Start
- ___ Kenesha Gray, Freedom Park Head Start
- ___ Dionne Wilson, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ **Vacant**, Grace Lutheran Head Start
- ___ Brenda Huerta, Grant Skills Center
- ___ Cesar Garcia, Hillsdale Head Start
- ___ Monica Mejia, Home Base
- ___ **Vacant**, Home Base
- ___ Camilla Varo, Job Corp Head Start
- ___ Minerva Gillette, Kennedy Estates Head Start
- ___ Tina Jimenez, La Riviera Head Start
- ___ Sara Fuentes, LaVerne Stewart Head Start
- ___ Ana Melara, Marie Cleveland's Bright Beginnings Head Start
- ___ Sherry Gangloff, Mather Head Start
- ___ **Vacant**, Mulberry Commons Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ Yvette Smith, New Helvetia 1 Head Start
- ___ **Vacant**, New Helvetia 2 Head Start
- ___ Rosalie Cornett, Northview Head Start
- ___ **Vacant**, Norwood Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ **Vacant**, Phoenix Park Head Start
- ___ Shikira Hill, Sharon Neese Early Learning Center
- ___ Kim Creed, Sierra View Head Start
- ___ **Vacant**, Strizek Head Start
- ___ **Vacant**, Vineland Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ Veronica Rodriquez, Whispering Pines Head Start
- ___ Inez Whitlow, Foster Parent Representative
- ___ **Vacant**, Foster Parent Representative
- ___ Donald Clark, Grandparent Representative
- ___ **Vacant**, Grandparent Representative
- ___ **Vacant**, Male Involvement Representative
- ___ Denise Nelson, Out Going Chair
- ___ **Vacant**, Past Parent/Community Representative
- ___ Keysha Davis, Past Parent/Community Representative

New Representatives to be seated:

- | | |
|--|--|
| ___ Jenny Echols, Auberry Park Head Start | ___ Minerva Gillette, Kennedy Estates Head Start |
| ___ Guadalupe Morales, CSUS Head Start | ___ Aracely Cerpas, Nedra Court |
| ___ Tessa Solomon, Early Head Start | ___ Lynda Paulsen, Walnut Grove Head Start |
| ___ Donald Clark, Grandparent Representative | ___ Paula Stackhouse, Vineland Head Start |

Denise Nelson Seated 11/05	OGC	X	X	X									
Keysha Davis S/B Seated 11/05	PPR	E	X	X									
Lucia Hernandez Seated 11/05	PPR	X	U	U									

Members: If you cannot attend a meeting and are going to be absent, you must:

1. **First, call your Alternate to see if they can attend in your place,**
2. **Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and**
3. **Third, please call PAC Chair, Ms. Denise Nelson at 427-9226 or the PAC Secretary, Ms. Lori Black at 263-4068.**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2005-2006
(Continued)

Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CSUS:	CA State University, Sacramento	MULBC:	Mulberry Commons
CW:	Countrywood	N:	Norwood
DR:	Dos Rios	NC:	Nedra Court
EHS:	Early Head Start	NH1:	New Helvetia 1
FM:	Florin Meadows	NH2:	New Helvetia 2
FR:	Franklin	NV:	Northview
FP:	Freedom Park	PA:	Parker Avenue
FT:	Fruitridge	PP:	Phoenix Park
G:	Galt	SN:	Sharon Neese
GL:	Grace Lutheran	S:	Strizek
GSC:	Grant Skills Center	SVE:	Sierra Vista Elementary
H:	Hillsdale	V:	Vineland
HB:	Home Based	WG:	Walnut Grove
JC:	Job Corp	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT

APPROVAL OF MINUTES FOR PAC MEETING

January 10, 2006

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of January 10, 2006.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

January 10, 2006
6:00 p.m.

I. Welcome

A. Call to Order/Roll Call

The meeting was called to order at 6:00 p.m. The Thought for the Day was read by Ms. Yvette Smith. Roll was called. Quorum confirmed.

Members Present:

Avonnee Diggs
Nysheka Robinson
Crystal Tapa
Dionne Wilson (6:05 arrival)
Brenda Huerta (6:02 arrival)
Monica Mejia (6:11 arrival)
Tina Jimenez
Sara Fuentes
Ana Melara
Sherry Gangloff (6:12 arrival)
Yvette Smith
Rosalie Cornett
Shikira Hill
Kim Creed
Veronica Rodriguez (6:03 arrival)
Inez Whitlow (6:12 arrival)
Denise Nelson
Keysha Davis (6:10 arrival)

Members Absent:

Joanne Castillo (U)
Zebadeisha Grooms (U)
Kenesha Gray (U)
Cesar Garcia (U)
Camilla Varo (E)
Minerva Gillette (E)
Themaris West
(Removed/Center transfer)
Donald Clark (E)
Lucia Hernandez (U)

New Representatives Seated:

Paula Stackhouse, (AP) for Marcy Pittman, Vineland. (Ms. Stackhouse, who may become the new Representative, was seated as an Alternate pending clarification.); Veronica Rodriguez, Whispering Pines (reseated).

New Representatives Absent:

Jenny Echols, Auberry Park (U); Guadalupe Morales, CSUS (U); Tessa Solomon, Early Head Start (U); Minerva Gillette, Kennedy Estates (E); Lynda Paulsen, Walnut Grove (E).

- B. PAC Meeting Attendance Update - Ms. Denise Nelson reviewed the absence reporting procedures.

II. Consent Item

- A. Approval of Minutes for PAC Meeting of December 13, 2005.

Motion by Ms. Tina Jimenez to approve the minutes. Seconded by Ms. Yvette Lee. Correction: spelling of *absence*, page 1, Item I-A. Ayes: 17. Nays: 0. Abstentions: 2 (Ms. Nelson and Ms. Shikira Hill.) The minutes were approved as corrected.

III. Action Items

A. Election of Policy Council Alternates 2005-2006 (PAC) – Background read by Ms. Nelson. Current Policy Council Representatives are: Sherry Gangloff, Zebadeisha Grooms, Sarah Fuentes, Kenesha Gray, Donald Clark, and Themaris West.

Motion by Ms. Jimenez to elect six Alternates to the Policy Council by show of hands vote. Seconded by Ms. Inez Whitlow. Ayes: 18. Nays: 0. Abstentions: 1 (Ms. Nelson). Motion carried.

The sole nominee was Ms. Ana Melara. (This Action Item will be continued.) Ms. Melara was elected PC Alternate with 18 Ayes, 0 Nays and 1 Abstention vote (Ms. Nelson).

(A drawing was held for prizes Ms. Nelson brought back from Washington, DC.)

A. Review of Application and Election of Grandparent Representative – Background read by Ms. Nelson.

Motion by Ms. Brenda Huerta to elect one Grandparent Representative by show of hands vote. Seconded by Ms. Crystal Tapa. Ms. Marie Desha shared that Mr. Donald Clark was unable to attend due to a last minute babysitting need.

Discussion: Ms. Avonnee Diggs asked if there were other applicants to select from. Ms. Nelson informed her that there was only one application received, which was Mr. Clark's.

Mr. Clark was elected Grandparent Representative with a vote of 17 Ayes, 0 Nays, and 2 Abstentions (Ms. Nelson and Ms. Hill).

Ms. Desha further clarified for Ms. Diggs that the recruitment process for this program year (2005-2006) took place last program year (2004-2005) in August, 2005. At the time of last year's recruitment, Mr. Clark held a Grandparent Representative position. He recently submitted an application for the PAC to review and approve his re-election for this program year. There were no other applications submitted at that time.

IV. Information Items

A. Information

- Introduction of New Staff – Lynn Hartman, Early Head Start Educator at La Riviera introduced herself.
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva, Ms. Julita Bentz, Ms. Cathy Spivey and/or Ms. Judy Weber, Social Services/Parent Involvement Specialists – Ms. Bentz shared that the Social Services/Parent Involvement Specialists bring trainings and workshops to the centers and report all training events that deal with parents. There should be a list of trainings and workshops at each center. Topics include Budgeting, Transitions, Nutrition, Health and Safety, Earthquakes and Emergency Preparedness, etc. Training topics are selected at Parent Meetings. The next Grandparent Support Group meeting is tomorrow and will be hosted by Ms. Alma Hawkins. Flyers were

sent to the centers and distributed at the PAC meeting. Ms. Bentz invited Committee members to attend the Transition Fair, February 3rd, 9:00 a.m.-1:00 p.m. and to get at least three other parents to attend. Parents must make arrangements for childcare and transportation. Ms. Bentz distributed "Stone Soup" books (English and Spanish versions) from the FLIP (Family Literacy and Involvement Program). Points are added up quarterly; centers with the most reading hours will have a celebration.

Ms. Judy Weber reported for Mr. Bob Silva. The next Daddy and Me activity is Fishing in the City, January 21st. Tackle and bait will be provided to first 50 attendees. 9:00 a.m. – 12:00 p.m., William Land Park near Fairytale Town parking lot. Children under 15 must be accompanied by an adult. Lunch provided. The next Daddy and Me activity is at the Crocker Museum, February 25th. (Mothers are also welcome.)

- PC/PAC and Delegate Agency Officer Training, Friday, January 27, 2006, 9:00 a.m.-12:00 p.m., Redwood Room. Registration from 8:30-9:00 a.m.
- California Head Start Association (CHSA Annual Parent Conference, Sheraton Grand Hotel, 1230 "J" Street ("13th" and "J" Streets), Sacramento, CA, January 17-18, 2006 (Tuesday – Wednesday). Ms. Desha reminded parents planning to attend to meet her at SETA Head Start at 7:30 a.m. to get Light Rail passes. Ms. Nelson read a flyer on the fashion show to be held at the conference. Those interested should give Ms. Nelson their names and clothes/shoe sizes. Parents may keep the outfits they model in. Ms. Sherry Gangloff shared on last year's fashion show. (Ms. Desha is not sure clothes modeled may be kept this year.)

(Another drawing for prizes was held.)

Ms. Nelson shared that volunteers are needed to stuff conference registration bags at SETA, Thursday, January 12th, 9:00 a.m. until finished. Food will be served. Ms. Ana Melara, Ms. Sherry Gangloff and Ms. Inez Whitlow volunteered. Ms. Paula Stackhouse's daughter, Ms. Amber Clark, may volunteer. (Ms. Yvette Lee and Ms. Tina Jimenez volunteered after the PAC meeting.)

- California Head Start Association (CHSA Annual General Conference, Sheraton Grand Hotel, 1230 "J" Street (13th and "J" Streets), Sacramento, CA, January 18-20,2006 (Wednesday-Friday).

- Average Daily Attendance (ADA) Report – Ms. Elsie Bowers will provide report next month.
- Monthly Special Education Report – Ms. Beverly Sanford will provide report next month.
- Program Content Area/Mental Health Report – Ms. Melanie Nicolas will provide report next month.
- California Head Start Association (CHSA) Report – Ms. Norma Johnson shared that there are over 1,000 registered for the CHSA Conference. There will be good speakers. The parent portion will be on Monday and Tuesday, January 18-19, 2006. Ms. Carolyn Mangrum will be providing the training on Governance.
- Fiscal Report (January, April, July, October) Mr. Kim Peck will provide report next month.
- Community Resources/Recognitions – Parent Advisory Committee Representative/Staff – None.

(Another drawing for prizes was held.)

- Parent/Staff Recognitions – Ms. Nelson acknowledged the attendance of Mr. Diego Arauco, Bilingual Liaison.
- Grandparent/Foster Parent Report – Mr. Donald Clark and Ms. Inez Whitlow – No report.
- Child Care Center Food Menu (Attached.)

A. Governing Board Meeting Minutes (Attached.)

V. Committee Reports

- Executive Committee
 - Critique of the Parent Advisory Committee, December 13, 2005, was read by Ms. Hill.

Members will receive notification at PAC meetings and flyers in the mail announcing committee meeting dates. The following committees have not yet set meeting dates:

- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising Committee
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Vacant
- Food Services Committee
- Early Head Start Committee
- Community Partnerships Advisory Committee (CPAC) – Ms. Zebadeisha Grooms (Representative)
- Health Services Advisory Committee (HSAC) – Ms. Dionne Wilson (Representative)

VI. Other Reports

- Chair's Report – Ms. Denise Nelson shared that attaché cases and binders are available for those who did not receive one at the PC/PAC Orientation. Give your name to Ms. Desha upon receipt. Ms. Nelson thanked Members for reading through their binder and making proper motions at the meeting.
- Policy Council Report(s) – Ms. Sherry Gangloff, Ms. Zebadeisha Grooms, Ms. Kenesha Gray, Ms. Sarah Fuentes, Themaris West and Mr. Donald Clark – No report.
- Head Start Deputy Executive Director's Report - Ms. Norma Johnson and Ms. Nelson thanked Ms. Desha for the great job she did with the PC/PAC Orientation. Ms. Nelson thanked Ms. Johnson.
- Manager - Administration, Staff Development and Parent Services Report - Ms. Buffie Engstrom – No report.
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck – (To follow.)
- Manager, Child Development and Education Services Report - Ms. Denise Lee – No report.
- Manager - EHS, Special Projects and Community Partnerships Report – Vacant.

Ms. Nelson announced the PAC Executive meeting, tomorrow, Wednesday the 11th at 1:00 p.m.

VII. Center Updates

Ms. Avonnee Diggs shared that Center of Praise will be starting a full-time program on January 17th. The parents at the center appreciate the efforts put forth to make this possible.

VIII. Discussion

Ms. Crystal Tapa shared that one of the teachers at Dos Rios is on maternity leave and there is only one teacher left. She needs help because it is difficult for her to do everything by herself. Ms. Tapa has been helping make breakfast. Ms. Buffie Engstrom shared that five to six children per one teacher is considered acceptable. She informed her that Parent Aides get reimbursed for assisting at the centers. She recommended trying to get a Parent Aide there. The center teacher requested that Ms. Tapa ask for a vegetable steamer so vegetables are not mushy. Ms. Engstrom shared that Teacher, Ms. Diane, knows she must make her request to Ms. Brenda Campos-Peck, who is in charge of Food Service.

Ms. Hill shared that there has not been an official Parent Meeting at Sharon Neese Early Learning Center since September, 2005. The meetings keep getting moved and she needs someone to address this. Ms. Engstrom told her to consider it addressed; Ms. Campos-Peck and Ms. Jody Marquez were present and were made aware.

Ms. Rosalie Cornett, Northview Head Start, shared that there are two children at the center who are almost strict vegetarians. A parent had a problem with the nan bread with tomato sauce and cheese that was served. The parents would like the menu to be inclusive of their vegetarian needs. Ms. Campos-Peck shared that the Site Supervisor and Teacher must call Ms. Connie Otwell, Food Service Coordinator, directly so the Nutrition Coordinator can be consulted.

Ms. Tapa wants her name (Dos Rios Head Start) to be put on the list of centers that have not had Parent Meetings. There hasn't been a meeting since she was elected. (Ms. Campos-Peck will address under Manager – Program Support Services Report.)

VI. **Other Reports (continued)**

- Manager - Program Support Services Report - Ms. Brenda Campos-Peck suggested that if parents don't know when their monthly Parent Meetings are held, they should go to their Site Supervisor or Family Services Worker (FSW) and find out. If a regular date is still not set, contact Ms. Jody Marquez. Ms. Marquez and Ms. Campos-Peck work together on the goal of making sure parent meetings are held on a consistent basis. All parents should know when the monthly meetings are held, and this date should change only on rare occasions (center is closed, electricity is out, etc.). Officers should be elected at the centers. Staff will attend the Parent Meetings, but the hope is that the meeting Chair and other parents run the meetings.

There needs to be another parent survey at Sharon Neese Early Learning Center to see when the majority of parents can meet.

Ms. Campos-Peck advised parents, if they haven't already been informed, to ask their FSW for the results of their child/ren's vision, hearing and dental screenings. The majority of the children have been at the centers for more than 45 days, and these screenings are required. The Performance Standards state that parents are to be informed of the results of all screenings, including developmental and DECA (social-emotional behavioral screening). Parents should share this at the next center parent meeting.

Starting next week for the next three weeks to a month, the Facilities staff will be doing a Health and Safety Checklist at the centers.

SETA is in the process of hiring more FSWs. Ms. Campos-Peck asked that parents at centers that do not have an FSW to please be patient because it is a long process. If needs are not being met, please see the Site Supervisor, who will relay the message to either herself or to Ms. Marquez, Social Services; Ms. Marta Chavez, and Mr. Kory Annonio, Health and Nutrition; or Ms. Sharon Adams, FSW Supervisor.

IX. **Public Participation:** None.

X. **Adjournment:** The meeting was adjourned at 7:14 p.m.

ITEM III-A – ACTION ITEM

ELECTION OF POLICY COUNCIL ALTERNATES 2005-2006 (PAC)

BACKGROUND:

There are currently six (6) Alternate positions to the Sacramento County Head Start Policy Council (PC).

The duties of these Representatives and Alternates include:

- ✓ Attend monthly Policy Council Meetings held at the SETA Boardroom on the fourth Tuesday of each month at 9:00 a.m.
- ✓ Attend Committee meetings as needed.
- ✓ Report to the PAC members information received and decisions made by the Policy Council.
- ✓ Policy Council Representatives must be a parent of children currently enrolled in the Head Start/Early Head Start program.

RECOMMENDATION:

That the Parent Advisory Committee elect six (6) Alternates to the Policy Council.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION ITEMS

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

A. Information

- Introduction of New Staff
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva, Ms. Julita Bentz, Ms. Cathy Spivey and/or Ms. Judy Weber, Social Services/Parent Involvement Specialists
 - National Head Start Association Parent Training Conference Reports (Attached)
 - California Head Start Association (CHSA Annual Parent Conference Reports (Oral), Sheraton Grand Hotel, 1230 “J” Street (“13th and “J” Streets), Sacramento, CA, January 17-18, 2006 (Tuesday – Wednesday)
 - California Head Start Association (CHSA Annual General Conference, Sheraton Grand Hotel, 1230 “J” Street (13th and “J” Streets), Sacramento, CA, January 18-20,2006 (Wednesday-Friday)
- Average Daily Attendance (ADA) Report – Ms. Elsie Bowers
- Monthly Special Education Report – Ms. Beverly Sanford
- Program Content Area/Mental Health Report – Ms. Melanie Nicolas
- California Head Start Association (CHSA) Report
- Fiscal Report (January, April, July, October) Mr. Kim Peck
- Community Resources/Recognitions – Parent Advisory Committee Representative/ Staff
- Parent/Staff Recognitions
- Grandparent/Foster Parent Report – Mr. Donald Clark and Ms. Inez Whitlow
- Child Care Center Food Menu (Attached)

NOTES:

ITEM IV-B – INFORMATION
GOVERNING BOARD MINUTES

BACKGROUND:

The Governing Board Meeting minutes are attached for your review.

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee to present a report

- ✓ Executive Committee
 - Critique of the Parent Advisory Committee, January 10, 2006
- ✓ Personnel/Bylaws Committee
- ✓ Budget/Planning Committee
- ✓ Social/Hospitality/Fundraising Committee
- ✓ Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- ✓ Community Advocating Male Participation (C.A.M.P.) – Vacant
- ✓ Food Services Committee
- ✓ Early Head Start Committee
- ✓ Community Partnerships Advisory Committee (CPAC) – Ms. Zebadeisha Grooms (Representative)
- ✓ Health Services Advisory Committee (HSAC) – Ms. Dionne Wilson (Representative)

NOTES:

PAC EXECUTIVE COMMITTEE CRITIQUE
OF THE JANUARY 10, 2006 MEETING

GOOD	NEEDS IMPROVEMENT
1. Participation by new Representatives in making motions	1. Punctuality
2. Cell phones turned off	2. Side bars (talking without being recognized by the Chair)
3. Secretary, Shikira Hill, filing in for Lori Black	3. Side bars within the audience and Representatives
4. Good attendance	
5. Great job by Chair, Denise Nelson, on timely meeting	

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair’s Report – Ms. Denise Nelson
- Policy Council Report(s) – Ms. Sherry Gangloff, Ms. Zebadeisha Grooms, Ms. Kenesha Gray, Ms. Sarah Fuentes, Mr. Donald Clark and Ms. Ana Melara
- Head Start Deputy Executive Director's Report - Ms. Norma Johnson
- Manager - Administration, Staff Development and Parent Services Report - Ms. Buffie Engstrom
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck
- Manager, Child Development and Education Services Report - Ms. Denise Lee
- Manager - EHS, Special Projects and Community Partnerships Report - Vacant

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee members the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:
