



Sacramento
Employment and
Training
Agency

**SPECIAL MEETING OF THE
SETA GOVERNING BOARD**

GOVERNING BOARD

ILLA COLLIN
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

BONNIE PANNELL
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

ROBBIE WATERS
Councilmember
City of Sacramento

KATHY KOSSICK
Executive Director

DATE: Thursday, March 31, 2005

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

925 Del Paso Blvd.
Sacramento, CA 95815

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AGENDA

- I. **Call to Order/Roll Call/Pledge of Allegiance**
 - Recognition of Long-Term Employees: Reta Kiersey (15 Years) and Deborah Wacker (10 years)
- II. **Consent Items**
 - A. Minutes of the March 3, 2005 Regular Board Meeting
 - B. Approval of Claims and Warrants
- III. **Action Items**
 - A. **GENERAL ADMINISTRATION/SETA**
 - 1. Approval of Temporary Reclassification for the Position of Employment Services Supervisor (Rod Nishi)
 - 2. Approval of Temporary Reclassification for the Position of Employment Training Analyst III (Rod Nishi)

“Preparing People for Success: in School, in Work, in Life”

3. Approval of Out-of-State Travel for staff to attend The Awarding and Monitoring SubAwards under Federal Grants" Conference in Las Vegas, Nevada (Robin Purdy)
4. Approval of Out-of-State travel for Staff to attend The Government Finance Officers Association National Training Seminar in Portland, Oregon (Gail White)
5. Approval of Agreement with the Sacramento County Department of Human Assistance (Roy Kim)
6. Approval to Submit a Proposal for Federal Highway Transportation Program funding through the California Department of Transportation for Construction Pre-Apprenticeship Program Renewal (Christine Welsch)
7. Approval to Amend Existing Contract with the California Department of Transportation to Accept Funds for the Construction Career Awareness Day (Christine Welsch)

B. WORKFORCE INVESTMENT ACT

1. Approval to Amend Workforce Investment Act One Stop Services Subgrant Agreements (Robin Purdy)

C. HEAD START – No items.

D. COMMUNITY SERVICES BLOCK GRANT – No items.

E. REFUGEE PROGRAMS – No items.

IV. Information Items

- A. Dislocated Worker Update (William Walker)
- B. Update on WIA Governor's Discretionary Grant Applications (Robin Purdy)
- C. Report Back: Proposal Submitted to the County Department of Human Assistance, Program Year 2005-2006 (Robin Purdy)

V. Reports to the Board

- A. Chair
- B. Executive Director
- C. Counsel
- D. Members of the Board
- E. Public

VI. Adjournment

DISTRIBUTION DATE: FRIDAY, MARCH 25, 2005

ITEM II-A - CONSENT

MINUTES OF THE MARCH 3, 2005 REGULAR BOARD MEETING

BACKGROUND:

Attached are the minutes of the March 3, 2005 regular SETA Governing Board meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

**REGULAR MEETING OF THE SACRAMENTO EMPLOYMENT AND TRAINING
AGENCY GOVERNING BOARD**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, March 3, 2005
10:00 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Mr. Robbie Waters called the meeting to order at 10:10 a.m.

Members Present:

Robbie Waters, Chair, SETA Governing Board; Councilmember, City of Sacramento

Illa Collin, Vice Chair, SETA Governing Board; Member, Board of Supervisors

Bonnie Pannell, Councilmember, City of Sacramento

Sophia Scherman, SETA Governing Board; Public Representative

Don Nottoli, Member, Board of Supervisors

- Recognition of Long-Term employees: Peggy Finger and Gisela Weissman were presented with gifts in recognition of their years of service to SETA.

II. **Consent Items**

Minutes of the February 3, 2005 Regular Board Meeting and approval of claims and warrants for the period 1/27/05 through 2/24/05. There were no questions or comments.

Moved/Nottoli, second/Scherman, to approve the consent calendar as distributed.

Voice Vote: Unanimous approval.

VI. **CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

Pursuant to Government Code Subdivision (a) of Section 54956.9

Name of Case: SETA/AFSCME Arbitration; Grievant: Judy Heater

CSMCS Case #: ARB-03-1863

CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: VeRonica Busby

Employee Organization: AFSCME Local 146

The Board went into closed session at 10:15 a.m. and back into session at 10:39 a.m. Mr. Thatch stated that there would be no report out of closed session.

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval Selection of Audit Firm

Ms. Gail White reviewed this item and stated that staff is recommending Gilbert and Associates for approval. Ms. Kossick stated that Gilbert and Associates has been our auditor for the past three years.

Moved/Collin, second/Pannell, to approve the selection of Gilbert Associates, Inc. for audit services for SETA for the fiscal year ending June 30, 2005 for the fee not to exceed \$29,000.

Roll Call Vote: Aye: 5, Nay: 0, Abstentions: 0

2. Approval to Submit Quote for SMARTware Services to the County of Merced

Ms. Kossick reviewed this item. SMARTware was purchased by SETA in 2003. Merced has asked to become part of our system. Earl Sullaway developed a proposal for Merced County. This quote would be \$40-50,000 for the first year.

Moved/Scherman, second/Collin, to approve the submission of a proposal to the Merced County Department of Workforce Investment for a SMARTware Client Tracking and Case Management System license.

Voice Vote: Unanimous approval.

Mr. Nottoli stated that he appreciates that staff is recovering costs to keep this investment going.

3. Approval to Submit Proposals to the County Department of Human Assistance, Program Year 2005-2006

Ms. Christine Welsch reviewed this item which is in response to a Request for proposals released by the County Department of Human Assistance. For the past eight years, the Hillsdale Career Center has provided Job Club/Job Search services. Staff is requesting approval to submit the proposal.

In response to a question from the Board, Ms. Welsch stated that the amount of the request is not yet known because the budget has not yet been developed. Services will be provided at a new location. Once the proposal has been finalized, staff will come to the Board with the total proposal.

Moved/Collin, second/Pannell, to approve the submission of a proposal to the County DHA, and authorize SETA's Executive Director to execute any DHA agreements, adjustments, modifications or other documents required by DHA.

Voice Vote: Unanimous approval.

- B. **WORKFORCE INVESTMENT ACT** – No items.
- C. **HEAD START** – No items.
- D. **COMMUNITY SERVICES BLOCK GRANT** – No items.
- E. **REFUGEE PROGRAMS** – No items.

IV. **Information Items**

- A. Fiscal Monitoring Reports: No comments.
- B. Dislocated Worker Update: Mr. Walker reported that Levitt Bros. is being bought out and all of the employees are being rehired. Ms. Scherman asked that staff work to help in the hiring of Big Lots staff.

V. **Reports to the Board**

- A. Chair: No report.
- B. Executive Director: Ms. Cindy Sherwood Green reported that the Nurse Workforce Initiative program is in the 3rd and final year of operation. Staff is anticipating that the goals will be exceeded. Credit for the success is due in part to comprehensive assessment, case management and contacts with the participants. She spoke of a former NWI participant that is a neonatal nurse making \$56 per hour. Ms. Maria Steele and Ms. Melanie Klinkamon were recognized for their excellent work in this program. Ms. Pannell asked that this information be sent to Mayor Fargo.

Information on the WIA reauthorization was distributed. This information will also be sent to the participants in the Capitol to Capitol trip in April.

- C. Counsel: No report.
- D. Members of the Board: Ms. Collin stated that the Camellia Festival will be held at the Memorial Auditorium.

Ms. Pannell stated that the Volunteer Income Tax Assistance program will be held at the Pannell Center this weekend.

- E. Public: Ms. Willie Williams, chair of the Policy Council, introduced herself.

VII. **Adjournment**: The meeting was adjourned at 10:58 a.m.

ITEM II-B – CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Kathy Kossick, Executive Director, has reviewed the claims for the period 2/24/05 through 3/24/05, and all expenses appear to be appropriate.

RECOMMENDATION:

That the board approve the expenditures as appropriate.

ITEM III-A-1 – ACTION

APPROVAL OF TEMPORARY RECLASSIFICATION FOR POSITION OF
EMPLOYMENT SERVICES SUPERVISOR

BACKGROUND:

SETA's Executive Director has the authority to appoint staff to temporary appointments to exceed three (3) months pursuant to the Agreement with United SETA Employees, AFSCME Local 146, dated August 8, 2005 – June 30, 2007, Article 1.1b(3) and the approval of the Governing Board, not to exceed six (6) months.

Staff is requesting the board approve the extension of the temporary reclassification of a Marketing Specialist III to the position of Employment Services Supervisor for an additional three months to supervise and train new marketing staff; work with the Public Relations Firm selected to implement the Marketing Plan for Sacramento Works, Inc. and take responsibility for public relations/media contacts for the Workforce Development Department.

Classification: Employment Services Supervisor

Unit: Workforce Development & Planning

**Requested Date of
Assignment Extension:** July 22, 2005

RECOMMENDATION:

Extend the temporary appointment as outlined above for Terri Carpenter.

ITEM III-A-2 – ACTION

APPROVAL OF TEMPORARY RECLASSIFICATION FOR POSITION OF
EMPLOYMENT TRAINING ANALYST III

BACKGROUND:

SETA's Executive Director has the authority to appoint staff to temporary appointments to exceed three (3) months pursuant to the Agreement with United SETA Employees, AFSCME Local 146, dated August 8, 2005 – June 30, 2007, Article 1.1b(3) and the approval of the Governing Board, not to exceed six (6) months.

Staff is requesting the board approve the extension of the temporary reclassification of an Employment Training Analyst II to the position of an Employment Training Analyst III for an additional three months to coordinate the Advanced Navigator Pilot and Voluntary Income Tax Preparation Programs.

Classification: Employment Training Analyst III

Unit: Workforce Development & Planning

Requested Date of

Assignment Extension: July 8, 2005

RECOMMENDATION:

Extend the temporary appointment as outlined above for Dora Lindsey.

ITEM III-A – 3 - ACTION

APPROVAL OF OUT-OF-STATE TRAVEL FOR STAFF TO ATTEND THE AWARDING
AND MONITORING SUBAWARDS UNDER FEDERAL GRANTS" CONFERENCE IN LAS
VEGAS, NEVADA

BACKGROUND:

Management Concepts will be holding a conference on Awarding and Monitoring Subawards under Federal Grants on May 12 and 13 in Las Vegas Nevada. This conference will allow staff the opportunity to learn more about reviewing solicitations, designing a review system for selection, developing an effective monitoring plan, developing reports, and analyzing problems that arise.

Total cost for the conference is \$1,220. Funding for the conference will be out of the Workforce Investment Act, Community Services Block Grant and Refugee Employment Social Services funding.

RECOMMENDATION:

Approve out-of-state travel for Bette Blanchard, Program Officer, to attend the Awarding and Monitoring Subawards under Federal Grants, May 12-13, 2005, at an approximate cost of \$1,220.

ITEM III-A – 4 - ACTION

APPROVAL OF OUT-OF-STATE TRAVEL FOR STAFF TO ATTEND THE
GOVERNMENT FINANCE OFFICERS ASSOCIATION
NATIONAL TRAINING SEMINAR IN PORTLAND, OREGON

BACKGROUND:

The Government Finance Officers Association (GFOA) will be holding a National Training Seminar. The staff will learn how to prepare the type of comprehensive annual financial report (CAFR) to earn SETA the GFOA Certificate of Achievement for Excellence in Financial Reporting award. The staff will also attend training outlining the type and styles of reporting needed to comply with the GASB 34 requirements and the relationship between budgeting and financial reporting. The training will allow staff to network with other local government agency fiscal officers and learn new tools and strategies in reporting financial data.

GFOA's National Training Seminar will be held in Portland, Oregon on May 2-5, 2005. Total cost for the training is \$3,700 for 2 people, Fiscal Managers Rick Pryor and Gail White.

Staff will be available to provide an oral report.

RECOMMENDATION:

Approve out-of-state travel for Rick Pryor and Gail White to attend the GFOA's National Training Seminar May 2-5, 2005, at an approximate cost of \$3,700.

ITEM III-A - 5- ACTION

APPROVAL OF AGREEMENT WITH SACRAMENTO COUNTY DEPARTMENT OF
HUMAN ASSISTANCE

BACKGROUND:

The Workforce Investment Act requires that One-Stop partners contribute a share of the costs of the One-Stop System proportionate to the use of the system by individuals attributable to the partner program. Last year, SETA entered into an agreement with the County of Sacramento, Department of Human Assistance (DHA) for \$2,562,000 to continue providing One-Stop Services to CalWORKs customers.

On March 15, 2005, the Sacramento County Board of Supervisor approved a request by DHA to execute an agreement with SETA that would continue DHA's share of cost of the One-Stop System in the amount of \$2,562,000, and continue services to CalWORKs recipients for PY2005-2006. SETA will provide over 32,000 self-sufficiency services to over 6,500 CalWORKs customers.

Under the agreement, SETA will continue to provide job training and employment services to residents of Mather Community Campus, and reimburse DHA \$346,998 for the costs of operating the Sacramento Works Career Center – Mather for PY2005-2006.

RECOMMENDATION:

Approve entering into an agreement for \$2,562,000 with the County Department of Human Assistance to continue One-Stop Services to CalWORKs customers.

ITEM III-A – 6 - ACTION

APPROVAL TO SUBMIT A PROPOSAL FOR CALIFORNIA DEPARTMENT OF
TRANSPORTATION FUNDS FOR THE CONTINUATION OF THE CAPITAL AREA
TRANSPORTATION INDUSTRY TRAINING INITIATIVE.

BACKGROUND:

Since 2001, SETA has received funding from the Federal Highway Administration via the California Department of Transportation for the Capital Area Transportation Industry Training Initiative (CalTrans Initiative). The Federal Highway Administration (FHWA) recently announced another round of OJT Supportive Services (OJT/SS) funding for federal fiscal Year 2005, which begins on October 1, 2005.

It is expected that Sacramento County will continue to add over 1,500 construction jobs annually through 2008. These statistics led the Sacramento Employment and Training Agency and the Sacramento Workforce Investment Board to target the construction industry as a “critical industry” for training and employment services.

The purpose of the CalTrans Initiative is to recruit, train and place customers in transportation construction industry related occupations. These occupations include:

Carpenters	Cement masons
Laborers	Operating engineers
Pile drivers	Iron workers
Landscape workers	Highway maintenance workers
Heavy equipment operators	

Locally, the partners for this initiative include:

- ✓ SETA/Sacramento Works Career Centers
- ✓ Sacramento Sierra Building and Construction Trades Council
- ✓ Northern California Construction & Training (NCCT)
- ✓ Cosumnes River College/ Los Rios Community College District
- ✓ Local employers and apprenticeship coordinators
- ✓ Sacramento Builders’ Exchange

SETA exceeded performance goals for the previous CalTrans program - 78% of the trainees were employed and/or indentured into an apprenticeship program. This new funding will support the pre-apprenticeship programs and services at both NCCT and Cosumnes River College. SETA staff provides case management and job development services. The funding will also support the annual Sacramento Works for Women Nontraditional Careers Conference and the Sacramento Builders’ Exchange Design Build Competition.

RECOMMENDATION:

- 1) Approve the submission of a proposal to the California Department of Transportation to continue the Capital Area Transportation Industry Training Initiative for federal fiscal year 2005 not to exceed \$500,000 and,
- 2) Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the State of California.

ITEM III-A – 7 - ACTION

APPROVAL TO AMEND EXISTING CONTRACT WITH THE CALIFORNIA
DEPARTMENT OF TRANSPORTATION TO ACCEPT FUNDS FOR THE
CONSTRUCTION CAREER AWARENESS DAY

BACKGROUND:

Since 2001, SETA has received funding from the Federal Highway Administration via the California Department of Transportation for the Capital Area Transportation Industry Training Initiative (CalTrans Initiative). This funding supports the training and placement of youth and adults into the construction industry. During the initial contract negotiations, CalTrans augmented SETA to administer two subcontracts with Teamsters and California Construction Education and Research Foundation (CCERF). Teamsters provided truck driving training and CCERF implemented youth construction career awareness events. The Construction Career Awareness Day continues to expand annually and draws about 400 youth from throughout the region. CCERF approached CalTrans to support this year's event. CalTrans has approved an augmentation to SETA's contract and modified the work plan and budget to include a subcontract with CCERF to conduct the Construction Career Awareness Day.

RECOMMENDATION:

Approval to amend existing contract with the California Department of Transportation to accept \$70,000 in Department of Transportation funds for the Construction Career Awareness Day.

Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the State of California.

ITEM III-B – 1 - ACTION

APPROVAL TO AMEND WORKFORCE INVESTMENT ACT
ONE STOP SERVICES SUBGRANT AGREEMENTS

BACKGROUND:

The Workforce Investment Act One Stop Services Subgrantees provide core and intensive services to job seekers and employer in Sacramento County. Each year, each subgrantee receives two allocations. One allocation is used for operating the one stop career center and includes staffing, facilities, resources, and equipment costs. The second allocation is used for Scholarships or Individual Training Accounts for job seekers. The scholarship allocation includes payments for tuition, supportive services, and workforce skills preparation services.

During the course of the year, each one stop career center obligates their Scholarship funds to career center customers who are assessed as being in need of training to successfully enter or move up in the job market. As funds are obligated, staff monitors the obligations and expenditures and makes recommendations to move funding between career centers to ensure that scholarships are available on a community-wide basis and that funds are being maximized. A chart indicating the Scholarship Allocation for all Sacramento Works One Stop Career Centers is attached.

In February, staff reviewed the scholarship obligation for each career center and developed the following recommendation to modify the One Stop Career Center authorized scholarships amounts for fiscal year 2004-2005:

Career Center	Original Scholarship Amount	Recommended Addition/Subtraction	Recommended Scholarship Amount
Broadway (501)	\$90,000	+\$15,000	\$105,000
Citrus Heights (201)	70,000	+6,215	76,215
Citrus Heights (501)	75,000	+1,000	76000
Mather (501)	20,000	-5,000	15000
South County (201)	60,000	+5,742	65742
South County (501)	90,000	-5,000	85000
Total	405,000	+17,957	422,957

(The increase of \$17,957 in One Stop subgrantees due to transfer of funds from SETA-operated Career Centers.)

RECOMMENDATION:

Approve the revisions to the authorized amounts for Scholarships to the Broadway, Citrus Heights, Mather, and South County Career Centers.

ONE STOP AUTHORIZED AMOUNTS 2004-2005

<i>Report Date</i>		Revised Amount Authorized		
One Stop	Grant	Authorized	Grant	Original Amount Authorized
Broadway	201	90,000.00	201	90,000.00
Broadway	501	105,000.00	501	90,000.00
Citrus Heights	201	76,214.44	201	70,000.00
Citrus Heights	501	76,000.00	501	75,000.00
Franklin	201	61,500.00	201	68,000.00
Franklin	501	70,000.00	501	60,000.00
Galt	201	15,000.00	201	40,000.00
Galt	501	35,000.00	501	25,000.00
Hillsdale	201	100,000.00	201	100,000.00
Hillsdale	501	100,000.00	501	100,000.00
La Familia	201	60,000.00	201	60,000.00
La Familia	501	25,000.00	501	<u>25,000.00</u>
Lemon Hill	201	75,000.00	201	75,000.00
Lemon Hill	501	75,000.00	501	75,000.00
Lemon Hill	744	14,000.00	744	<u>14,000.00</u>
Mark Sanders	201	94,031.49	201	80,000.00
Mark Sanders	501	90,000.00	501	110,000.00
Mather	201	50,000.00	201	50,000.00
Mather	501	15,000.00	501	<u>20,000.00</u>
Rancho Cordova	201	80,000.00	201	80,000.00
Rancho Cordova	501	89,000.00	501	<u>89,500.00</u>
South County	201	65,741.77	201	60,000.00
South County	501	85,000.00	501	90,000.00
Total		1,546,487.77		<u>\$1,546,500.00</u>

ITEM IV-A – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker update. Staff will be available to answer questions.

Dislocated Worker Information PY2004/2005

The following is an update of information as of March 22, 2005 on the Worker Adjustment and Retraining Notification (WARN) notices and Non WARN notifications in Sacramento County

WARN Status	Month Received Notice	Company and Address	Dislocation Date	# of Affected Workers	SETA's Intervention
Unofficial	6/03/04	Pacific Gas and Electric Company Sacramento Records Office 10375 Old Placerville Road Sacramento, CA 95827-2506	8/02/04	59	Union Displacement Services
Unofficial	6/15/04	McClellan Defense Commissary Agency Building 949 McClellan Business Park	8/27/04	23	7/28/04
Unofficial	6/24/04	Sprint 3075 Prospect Park Drive Rancho Cordova, CA	10/30/04	37	7/15/04 & 7/30/04
Official	7/02/04	Brown & Williamson Tobacco Corporation 3100 Zinfandel Drive, Suite 280 Rancho Cordova, CA 95670	8/31/04	38	Mailed Dislocation Material
Unofficial	7/02/04	Kik No Cal 8600 23 rd Avenue Sacramento, CA	7/30/04	19	7/27/04
Unofficial	7/27/04	Sacramento Association for the Retarded 1791 Tribute Road, Suite A Sacramento, CA 95815	9/17/04	15	8/13/04
Official	8/04/04	EDS 1088 White Rock Road Rancho Cordova, CA 95670	10/18/04	82	Delivered Dislocation Material
Unofficial	8/19/04	Doppelmayr Ctec 3 Wayne Court	10/15/04	40	8/31/04

		Sacramento, CA 95828			
Unofficial	8/25/04	Washington Mutual 2710 Gateway Oak Drive, Suite 200 Sacramento, CA 95833	10/15/04	34	9/14/04
Official	9/01/04	Kmart Corporation 2000 Howe Ave, Store #4408 Sacramento, CA 95825	10/25/04	100	Delivered Dislocation Material
Unofficial	10/06/04	No California Behavioral Health 11070 White Rock Road, Suite 200 Rancho Cordova, CA. 95670	12/01/04	40	11/03/04
Official	10/15/04	Sacramento Automotive & Training Facility (AAA) 8687 Weyand Avenue, Sacramento, CA. 95828-2641	12/31/04 through 07/01/05	32	Continuing Displacements
Unofficial	10/25/04	T & N Manufacturing 8550 Tiogawoods Dr. Sacramento, CA 95828	6/30/04 through 11/15/04	9	Employer Declined Services
Official	11/05/04	Branch: Bank Of Lodi 1415 L Street, Suite 100 Sacramento, California 95815	1/03/05 through 1/17/05	6	Merger
Official	11/05/04	Branch: Bank Of Lodi 111 Woodmere Road, Suite 200 Folsom, CA. 95630	1/03/05 through 1/17/05	3	Merger
Official	11/05/04	Branch: Bank Of Lodi 13389 Folsom Boulevard, Suite 100 Folsom, CA 95630	1/03/05 through 1/17/05	8	Merger
Official	11/05/04	Western-Hoegge Co. 9706 Fair Oaks Blvd., Suite No. 135 Fair Oaks, CA 95628	1/04/05	1	Business Purchased

Unofficial	11/23/04	Internal Revenue Service Western Area Distribution Center 3041 Sunrise Blvd. Rancho Cordova, CA 95742	3/05/05	35	12/07/04
Official	1/03/05	Cingular* 2729 Prospect Park Drive, Suite 200 Rancho Cordova, California 95670	3/07/05	1	Restructuring
Official	1/17/05	Cingular* 10000 Goethe Road Sacramento, California 95827	3/18/05	2	Restructuring
Official	1/13/05	Ralph's Grocery Store # 958 2280 Sunrise Blvd., Rancho Cordova, CA 95670	3/13/05	57	Absorbed In local Stores
Official	1/13/05	Ralph's Grocery Store # 967 6737 Watt Ave., North Highlands, CA 95829	3/13/05	43	Absorbed In Local Stores
Official	1/17/05	Select Medical Corporation, NovaCare Sacramento CBO 151 Nor Sunrise Avenue, Suite 1309 Roseville, CA 95661	3/19/05	-54	Golden Sierra Job Training Agency
Official	2/02/05	Cingular Wireless* 2729 Prospect Park Drive, Suite 200 Rancho Cordova, CA 95670	4/04/05	7	Restructuring
Official	2/02/05	Cingular Wireless* 10000 Goethe Road, Sacramento, CA 95827	4/04/05	4	Restructuring
Official	2/15/05	Cingular Wireless* 2729 Prospect Park Drive, Suite 200 Rancho Cordova, CA 95670	4/15/05	8	Restructuring
Official	2/17/05	Lovotti Brothers Dist Co Inc 1275 Vine Street Sacramento, CA 95814	4/01/05 through 4/15/05	75	Business Acquisition
Official	3/15/05	Cingular Wireless			

		10000 Goethe Road Sacramento, CA 95827	4/29/05	1	Restructuring
Official	3/15/05	Cingular Wireless 2729 Prospect Park Drive, Suite 200 Rancho Cordova, CA 95670	4/29/05	1	Restructuring
Official	3/17/05	Cingular Wireless 10000 Goethe Road, Sacramento, CA 95827	5/13/05	1	Restructuring
Official	3/17/05	Cingular Wireless 2729 Prospect Park Drive, Suite 200 Rancho Cordova, CA 95670	5/13/05	1	Restructuring
Unofficial	3/18/05	Sprint 3075 Prospect Park Drive Rancho Cordova, CA. 95670	3/29/05	15	Restructuring
			Total # of Affected Workers	<u>797</u>	

ITEM IV-B - INFORMATION

REPORT BACK: UPDATE ON WIA GOVERNOR'S DISCRETIONARY GRANT APPLICATIONS

BACKGROUND:

Veterans Employment Assistance Program (VEAP) funding:

On March 3, 2005, grants were awarded to twelve organizations for VEAP. The Sacramento Works Planning Committee supported a proposal from Vietnam Veterans of California. The proposal was not recommended for funding. Project descriptions, award amounts and contact information are provided below.

Awardees	Award Amount
Asian American Drug Abuse Program	\$500,000
Fresno Area Workforce Investment Corporation	\$500,000
Imperial Valley Regional Occupation	\$434,230
New Directions, Incorporated	\$498,934
North Bay Resource Center	\$500,000
North Coast Veterans Resource Center	\$500,000
Northern Santa Clara Valley Job Training Consortium	\$500,000
Quality Care Health Foundation	\$500,000
San Diego Workforce Partnership	\$499,518
Stanislaus County	\$486,375
Swords to Plowshares	\$450,000
Vietnam Veterans of San Diego	\$500,000
TOTAL	\$5,869,057

Nursing Job Training and Education Initiatives:

On March 18, 2005, the Governor announced that he is using \$13 million of the WIA Governor's 15% Discretionary funds to support statewide nursing job-training and education initiatives. As one of the successful proposers, SETA will be receiving \$800,000 for an 18-24 month program. SETA's program provides career ladders and incumbent worker training, and includes:

1. Training incumbent healthcare workers and Licensed Vocational Nurses (LVNs) from under represented linguistic and cultural groups to become Associate Degreeed Nurses through Los Rios Community College District and LVNs or ADNs to become Bachelor of Science Nurses through California State University, Sacramento for a total of sixty new or upgraded RNs.
2. Train 20 immigrant candidates with healthcare training and experience in their countries-of-origin for re-entry into the regional healthcare profession as nurses or other allied health professionals.

Other areas funded by the Governor are:

Awardees	WIA 15 Percent Amount	Wagner Peyser Amount	Award Amount
<u>Archdiocesan Youth Employment Services of Catholic Charities of Los Angeles, Inc.</u>	\$720,000	\$80,000	\$800,000
<u>Cedars Sinai Medical Center</u>	\$635,570	\$163,016	\$798,586
<u>Fresno County</u>	\$628,584	\$171,416	\$800,000
<u>Humboldt County</u>	\$728,084	\$71,916	\$800,000
<u>Imperial Valley Regional Occupation</u>	\$722,740	\$77,260	\$800,000
<u>Long Beach City</u>	\$654,426	\$145,574	\$800,000
<u>Los Angeles City College</u>	\$720,000	\$80,000	\$800,000
<u>Merced County</u>	\$683,616	\$0	\$683,616
<u>Mount San Antonio College</u>	\$606,108	\$193,892	\$800,000
<u>Northern Rural Training and Employment Consortium</u>	\$785,000	\$15,000	\$800,000
<u>Orange County</u>	\$775,000	\$25,000	\$800,000

Rural Human Services Incorporated	\$450,000	\$50,000	\$500,000
Sacramento Employment Training Agency	\$720,000	\$80,000	\$800,000
Solano County	\$660,000	\$140,000	\$800,000
Stanislaus County	\$412,500	\$44,000	\$456,500
Verdugo Consortium	\$400,200	\$22,500	\$422,700
West Hills Community College District	\$720,000	\$80,000	\$800,000
Youth Policy Institute	\$720,000	\$80,000	\$800,000
Total	\$11,741,828	\$1,519,574	\$13,261,402

The Sacramento region also submitted a Governor's Discretionary Grant for the Construction industry, with LEED Sacramento as the lead agency. A press release for those funds was released March 22, 2005 and LEED Sacramento was funded for \$800,000.

The proposal will support the Construction Consortium and will build upon the Construction Business Plan, resulting in a seamless system to deliver an increased number of knowledgeable, skilled and enthusiastic employees into the construction workforce. LEED-Sacramento will bring together the construction employer community and regional training programs to address the shortage of skilled labor within our region. SETA/Sacramento Works is a subcontractor to LEED in this effort, and will recruit and case manage youth and adults enrolled in training programs leading to high paying careers in the construction trades. Other partners in this grant include Northern California Construction & Training (NCCT), California Association of Employers (CAE) and Cosumnes River College.

Other areas funded by the Governor are:

Governor's Award Announcement

Growth Industries - High Wage, High Skill Job Training

San Diego Imperial Counties Labor Council Training,

San Diego

\$800,000

Long Beach City College, Los Angeles

\$799,636

Linking Education and Economic Development (LEED),

Sacramento

\$800,000

Managed Career Solutions, Inc., Los Angeles

\$760,000

City College of San Francisco, San Francisco

\$779,067

Removing Barriers for Special Needs Populations

Central Valley Opportunity Center, Merced	\$161,290
Chrysalis, Los Angeles	\$400,000
Fresno County Economic Opportunities, Commission, Fresno	\$800,000
Farmworker Institute for Education & Leadership Development, Kern	\$400,000
Jewish Vocational Service San Francisco, San Francisco	\$800,000
Lao Family Community Development, Incorporated, Alameda	\$800,000
Positive Resource Center, San Francisco	\$322,727
Santa Ana City, Orange	\$800,000

Total **\$8,422,720**

ITEM IV-C- INFORMATION

REPORT BACK: PROPOSAL SUBMITTED TO THE COUNTY DEPARTMENT OF
HUMAN ASSISTANCE, PROGRAM YEAR 2005-2006

BACKGROUND:

In February, 2005, the County Department of Human Assistance (DHA) released a RFP for Job Club/Job Search services for CalWORKs recipients. The RFP was limited to the areas serviced by DHA's Grand Oaks (ZIP codes: 95610, 95611, 95621, 95628 and 95662) and Research (zip codes: 95652, 95833, 95834 and 95838) Bureaus. The proposal deadline is Monday, March 21, 2005.

At the March 3, 2005 meeting, the SETA Governing Board authorized staff to submit a proposal and requested a report back providing details of the proposal.

SETA has submitted a proposal requesting funding for three years to provide job club/job search services for the Grand Oaks and Research Drive Bureaus.

Year 1	\$697,838
Year 2	\$712,336
Year 3	\$728,796

SETA is proposing to serve 480 CalWORKS customers per year. Services for the Grand Oaks Bureau will continue to be offered at the SWCC-Hillsdale. Services for the Research Drive Bureau will be held at Plaza Del Paso on Del Paso Blvd. or at another neighborhood-based location in the Del Paso Heights area.

Activities provided will include:

- ➔ Job Club: Two weeks of career assessment, job search skills, and life skills training.
- ➔ Job Search activities: Employer speakers, labor market information, introduction to the Sacramento Works One Stop Career Centers system, and self-directed job search.
- ➔ Incentives, job retention and follow-up: Assisting participants in retaining employment and developing strategies to address barriers to employment and developing career ladders and upward mobility strategies.

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet. The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- D. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- E. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.