Thought for the Day: "Take a chance, expect the best, and see things in a different way."

Author: Unknown

REGULAR MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE

Date: Tuesday, March 9, 2004 (Note: meeting date)
Time: 6:00 p.m. (Note: meeting time)
Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public following completion of the regular Committee for consideration. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

I. Welcome/Call to Order

II. Annual Self Assessment Parent Training
A. Ms. Denise Lee

I. Welcome (cont')
A. Roll Call
B. PAC Meeting Attendance Update

III. Consent Items
A. Approval of Minutes for PAC Meeting of February 17

IV. Action Items
A. Selection of Representatives and Alternates to Attend the Public Policy Symposium
B. Election of Policy Council Alternates
V. **Information Items**

A. Standing Information Items
   - Introduction of Staff
   - California Head Start Association Conference Reports (Attached)
   - NHSA Annual Training Conference - April 21-24, 2004 (Wednesday - Saturday), Anaheim, CA
   - Annual Parent Leadership Institute (date pending)
   - NHSA/Region IX Head Start Education Awards and Scholarships
   - California Head Start Association (CHSA) Report
   - Fiscal Report (January, April, July, October) Mr. Kim Peck
   - Parent/Staff Recognitions
   - Child Care Center Food Menu (Attached)

B. SETA Governing Board Minutes

VI. **Committee Report**
   - Executive Committee
     - Critique of the Parent Advisory Committee, February 17, 2004

VII. **Other Reports**
   - Chair’s Report - Mr. Hasan McWhorter
   - Policy Council’s Report(s) - Ms. Kama Meredith, Ms. Betty Walker, Ms. Jennifer Lozano, Ms. Larisa Yarbrough, Mr. Hasan McWhorter, Ms. Denise Nelson
   - Head Start Deputy Director's Report - Ms. Norma Johnson

VIII. **Discussion**

IX. **Public Participation**

X. **Adjournment**

**Distribution Date: Wednesday, March 4, 2004**
ITEM II

ANNUAL SELF ASSESSMENT PARENT TRAINING
Ms. Denise Lee

BACKGROUND:
This agenda provides an opportunity for Ms. Denise Lee, Program Officer, to train the Parent Advisory Committee on the Self-Assessment.

NOTES:
ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

___ Georgia Work, Auberry Park Head Start
___ Christina Matson, Bannon Creek Head Start
___ Vacant, Broadway Early Learning Center
___ Vera Holland, Center of Praise Head Start
___ Vacant, Countrywood Head Start
___ Phonvilay Kham-Avone, Crossroads Garden Head Start
___ Vacant, CSUS Head Start
___ Vacant, Dos Rios Head Start
___ Sherry Hall Gangloff, Early Head Start
___ Hasan McWhorter, Franklin Head Start
___ Crystal Guevara, Fruitridge Head Start
___ Vacant, Galt Head Start
___ Vacant, Grace Lutheran Head Start
___ Vacant, Grant Skills Center
___ Vacant, Hillsdale Head Start
___ Vacant, Home Base/CCCP Head Start
___ Vacant, Home Base/CCCP Head Start
___ Vacant, Job Corp Head Start
___ Vacant, Kennedy Estates Head Start
___ Keely Miller, La Riviera Head Start
___ Vacant, LaVerne Stewart Head Start
___ Vacant, Los Niños Head Start
___ Arlene Mendez, Marie Cleveland’s Bright Beginnings Head Start
___ Suzy Root, Mather Head Start
___ Kama Meredith, Mulberry Commons Head Start
___ Vacant, Nedra Court Head Start
___ Vacant, New Helvetia Head Start
___ Betty Walker, Northview Head Start
___ Vacant, Norwood Head Start
___ Vacant, Parker Avenue Head Start
___ LaRisa Yarbrough, Strizek Head Start
___ Jennifer Lozano, Vineland Head Start
___ Vacant, Walnut Grove Head Start
___ Joi Tikoi, Watt and “E” Head Start
___ Vacant, Whispering Pines Head Start
___ Denise Nelson, Foster Parent Representative
___ Penny Campbell-Mays, Grandparent Representative
___ Gary Rauscher, Male Involvement Representative
___ Margie Mitchell, Out Going Chair
___ Aisha Money, Past Parent/Community Representative
___ Beverly Shah, Past Parent/Community Representative

New Representatives to be seated:
___ Christina Canda, CSUS Head Start
___ Neikeia (Nikki) Campbell, Home Base/CCCP Head Start
___ Patricia Rodriquez, Home Base/CCCP Head Start
___ Minerva Gillette, Kennedy Estates
___ Nancy Flores, Los Niños
___ Sonja Montana, Norwood Head Start
___ Margorie Friedrick, Walnut Grove
___ Ursha Baines, Whispering Pines
ITEM I-B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2003
PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE PROGRAM YEAR 2003-2004

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Members: If you cannot attend a meeting and are going to be absent, you must:
1. First, call your Alternate to see if they can attend in your place,
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Marie Desha at 263-4082, and
3. Third, please call PAC Chair, Mr. Hasan McWhorter at 429-7847 or the PAC Secretary, Lori Black at 263-4068.
PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2003-2004
(Continued)

Center Abbreviations

AP: Auberry Park  LAR: La Riveria
BC: Bannon Creek  LN: Los Ninos
BLC: Broadway Early Learning Center  LVS: LaVerne Stewart
COP: Center of Praise  M: Mather
CR: Crossroads Garden
CSUS: CA State University, Sacramento  MULBC: Mulberry Commons
CW: Countrywood  N: Norwood
DR: Dos Rios  NC: Nedra Court
EHS: Early Head Start  NH: New Helvetia
FR: Franklin  NV: Northview
FT: Fruítridge  PA: Parker Avenue
G: Galt  S: Strizek
GL: Grace Lutheran  V: Vineland
GSC: Grant Skills Center  WE: Watt and E
H: Hillsdale  WG: Walnut Grove
HB/CCCP: Home Based/Child Care Collaboration Program  WP: Whispering Pines
JC: Job Corp
K: Kennedy Estates

Representative Abbreviations

FPR: Foster Parent Representative
GPR: Grandparent Representative
MIR: Male Involvement Representative
OGC: Out Going Chair
PPR: Past Parent Representative

Attendance Record Abbreviations

X: Present
E: Excused
AP: Alternate Present
U: Unexcused
PAC: Parent Advisory Committee
ITEM III-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
FEBRUARY 17, 2004

BACKGROUND:
The minutes of the Parent Advisory Committee meeting of February 17, 2004 will be provided in April's agenda.

NOTES:
ITEM IV - A – ACTION ITEM

SELECTION OF REPRESENTATIVES AND ALTERNATES TO ATTEND THE PUBLIC POLICY SYMPOSIUM

BACKGROUND:
This agenda item provides an opportunity for the Parent Advisory Committee to select five (5) Representatives and five (5) Alternates to attend the Public Policy Symposium, Wednesday, April 21, 2004, at the Sacramento Convention Center and State Capitol. See attached information.

Representatives:
1. ______________________
2. ______________________
3. ______________________
4. ______________________
5. ______________________

Alternates:
1. ______________________
2. ______________________
3. ______________________
4. ______________________
5. ______________________

RECOMMENDATION:
That the Parent Advisory Committee approves the selection of five (5) Representatives and five (5) Alternates to attend the Public Policy Symposium.

NOTES:

ACTION: Moved ____________ Seconded ____________
VOTE: Aye ____________ Nay ____________ Abstain ____________
ITEM IV - B – ACTION ITEM

ELECTION OF POLICY COUNCIL ALTERNATES

BACKGROUND:
There are currently two (2) vacant Alternate positions to the Sacramento County Head Start/Early Head Start Policy Council.

The duties of an Alternate, if Representative is not available, include:

1. Attend monthly Policy Council meeting held at the SETA Boardroom on the fourth Tuesday of each month 9:00 a.m.

2. Attend Committee meeting as needed.

3. Report to PAC Representatives information received and decisions made by the Policy Council.

4. Must be a parent who currently has a child/children enrolled in Head Start/Early Head Start.

RECOMMENDATION:
That the PAC elects two (2) Alternates to the Policy Council.

NOTES:

ACTION: Moved___________________  Seconded ___________

VOTE: Aye ____________  Nay__________  Abstain __________
ITEM V-A – INFORMATION ITEMS

STANDING INFORMATION ITEMS

BACKGROUND:
This agenda item provides an opportunity for information to be shared on the following:

Standing Information Items

➢ Introduction of Staff
➢ California Head Start Association Conference Reports (Attached)
➢ NHSA Annual Training Conference - April 21-24, 2004 (Wednesday - Saturday), Anaheim, CA
➢ Annual Parent Leadership Institute (date pending)
➢ NHSA/Region IX Head Start Education Awards and Scholarships
➢ California Head Start Association (CHSA) Report
➢ Fiscal Report (January, April, July, October) Mr. Kim Peck
➢ Parent/Staff Recognitions
➢ Child Care Center Food Menu (attached)

NOTES:
ITEM V-B – INFORMATION ITEMS

GOVERNING BOARD MINUTES

BACKGROUND:
The Governing Board minutes will be provided during meeting.

NOTES:
ITEM -VI – COMMITTEE REPORT

EXECUTIVE COMMITTEE REPORT

BACKGROUND:
This agenda item provides an opportunity for the PAC Executive Committee to present a report.

- Executive Committee
  - Critique of the Parent Advisory Committee, February 17, 2004

NOTES:
**PAC EXECUTIVE COMMITTEE CRITIQUE OF THE JANUARY 13, 2004 MEETING**

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<td>1. Timeliness of meeting (length)</td>
<td>1. <strong>No food/drink in Boardroom</strong></td>
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<tr>
<td>2. Attendance</td>
<td>2. Starting on time</td>
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<td>3. Chair - overall great job.</td>
<td>3. Cell phones on vibrate</td>
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**NOTES:**
ITEM VII – OTHER REPORTS

BACKGROUND:
This agenda item provides an opportunity for other reports to be shared with PAC.

➢ Chair’s Report - Mr. Hasan McWhorter
➢ Policy Council's Report(s) - Ms. Kama Meredith, Ms. Betty Walker, Ms. Jennifer Lozano, Ms. Larisa Yarbrough, Mr. Hasan McWhorter, Ms. Denise Nelson
➢ Head Start Deputy Director’s Report - Ms. Norma Johnson

NOTES:
ITEM VIII – DISCUSSION

BACKGROUND:
This agenda item allows Parent Advisory Committee members the opportunity to ask questions about the program pertinent to their centers.

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:
Participation of the general public at the SETA-Operated Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

ITEM X – ADJOURNMENT