

ANNUAL MEETING OF HELPING OTHERS, INC.

Date: Thursday, November 18, 2004

Time: 10:30 a.m.

Place: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Consent Item: Approval of the May 20, 2004 Minutes
3. Action Item
 - A. Designation of President and Secretary-Treasurer
4. Adjournment

DISTRIBUTION DATE: WEDNESDAY, NOVEMBER 10, 2004

REGULAR MEETING OF HELPING OTHERS, INC.
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, May 20, 2004
10:30 a.m.

1. **Call to Order/Roll Call:** Mr. Nottoli called the meeting to order at 11:01 a.m.

Members Present:

Don Nottoli, Chairperson, SETA Governing Board; Member, Board of Supervisors
Sophia Scherman, SETA Governing Board; Public Representative
Bonnie Pannell, Councilmember, City of Sacramento

Member Absent:

Illa Collin, Member, Board of Supervisors
Robbie Waters, Vice Chairperson; Councilmember, City of Sacramento

2. **Consent Item:** Approval of the December 18, 2003 Minutes

The minutes were reviewed; no questions or comments.

Moved/Pannell, second/Scherman, to approve the minutes as distributed.
Voice vote: Unanimous approval.

3. **Action Item**

- A. Approval to Accept a Donation from the People and Resources Together Foundation

Ms. Kossick stated that the donated funds would go back to assist SETA services. A letter of thanks will be sent. Ms. Kossick stated that this organization is affiliated with the Department of Human Assistance.

Moved/Scherman, second/Pannell, to accept the donation of \$3,776.73 from the People and Resources Together Foundation and utilize the funds for the benefit of the Broadway Early Learning Center, formerly known as the River Oaks Child Development Center.

Voice Vote: Unanimous approval.

4. **Adjournment:** Meeting adjourned at 11:05 a.m.

ITEM 3 - ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate Robbie Waters as the President and Illa Collin as the Secretary-Treasurer of Helping Others, Inc.