



Sacramento  
Employment and  
Training  
Agency

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**KATHY KOSSICK**

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## **PUBLIC NOTICE**

Sacramento Employment and Training Agency

**NOTICE IS HEREBY GIVEN** that the Governing Board of the Sacramento Employment and Training Agency, on August 3, 2017, at 10:00 a.m. or as soon thereafter as is practicable, shall conduct a public hearing on changes to the SETA Personnel Policies and Procedures regarding the Vehicle Policy. The nature of the proposed changes includes:

1. Clarify the expectations for staff regarding driving on Agency Business
2. Update language regarding cell phone use.
3. Bring language into alignment with existing California law.
4. Address the actions the Agency will take should an employee's driving record no longer permit them to drive on Agency business.

In addition, the Head Start Policy Council will review and conduct a public hearing on these changes on Tuesday, July 25, 2017, 9:00 a.m.

The hearings will be held in the Board Room, 925 Del Paso Boulevard, Sacramento, California. During the course of the hearing the Governing Board may continue items to other days and times. Any member of the public may appear at the hearing and be heard regarding the proposed changes to the Personnel Policies and Procedures. Questions may be directed to the Clerk of the Boards at (916) 263-3827.

Date of Posting: Thursday, July 13, 2017

***“Preparing People for Success: in School, in Work, in Life”***