

August 21, 2000

To: Program Managers, SETA-FUNDED WIA SERVICE PROVIDERS
Site Supervisors, SACRAMENTO WORKS CAREER CENTERS
(SWCCs)

**RE: Youth WIA work experience and Summer Youth 2000 program
DIRECTIVE #00-4**

During this transition year in youth services we have worked hard to ensure that a summer jobs program was available to youth in our community. To do this, we developed several parallel youth programs. Many WIA youth providers began their programs with summer activities. Other providers operated the Summer Youth 2000 program. In some cases both of these programs were offered through the same organization, and, youth that were enrolled in the Summer Youth 2000 have been identified as needing more extensive services available under Youth WIA. In order to ensure that youth receive the services they need, SETA has developed the following policy regarding co-enrollment in Summer Youth 2000 and WIA Youth programs:

A program operator may enroll an eligible youth from their Summer Youth 2000 program in their Youth WIA program. No more than 15% percent of the total Summer Youth 2000 participants of a program operator may be co-enrolled in Youth WIA without approval of the Summer Youth Program. Justification for the need of continued service through WIA must be included in the ISSP.

The hours spent at the worksite during the Summer Youth 2000 program may be acknowledged as part of the plan of activities in the youths ISSP. **These hours may be counted as the leveraged paid work experience hours for their Youth WIA Program.**

Should you have any questions, please contact your program monitor.

Sincerely,

Kathy Kossick
Executive Director

KK/rms

Cc: Robin Purdy
Program Contracts/ Monitoring