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SACRAMENTOWORKS

Meeting of the Sacramento Works Youth Committee

Date: Wednesday, April 3, 2019

Time: 8:30 a.m.

Location: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
➔ Introduction of New Youth Committee Members:
Zoe Larson and Randi Kay Stephens
2. **ACTION:** Approval of the February 6, 2019 Minutes
3. **Information Item:** Update on WIOA Youth Program
Provider Procurement – Program Year 2019-2020
4. **Information Item:** Update on WIOA Youth Program –
Program Year 2018-2019 Enrollments/Demographics
5. Public Input
6. Adjournment

Members: David Gordon, Zoe Larson, Brandon Louie, Johnny Perez, Matt Perry, Laron Robinson, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Susan Wheeler

DISTRIBUTION DATE: WEDNESDAY, MARCH 27, 2019

SACRAMENTO WORKS YOUTH COMMITTEE

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, February 6, 2019
8:30 a.m.

1. **Call to Order:** Mr. Gordon called the meeting to order at 8:30 a.m.

Members Present: David Gordon, Brandon Louie, Matt Perry, Jane Ross, Lorenda Sanchez (arrived at 8:33 a.m.), Susan Wheeler (arrived at 8:38 a.m.)

Members Absent: Laron Robinson

Others Present: Terri Carpenter, Richard Thornhill, Becky Hansen, Phil Cunningham, Roy Kim, Janice Cartwright, Stacy Heu, Kathy Kossick, Johnny Perez

2. **ACTION:** Approval of the December 5, 2018 meeting and January 10, 2019 Committee of the Whole Minutes

The minutes were reviewed; no questions or corrections.

Moved/Louie, second/Perry, to approve the December 5, 2018 and January 10, 2019 minutes.

Roll call vote:

Aye: 4 (Gordon, Louie, Perry, Ross)

Nay: 0

Abstentions: 0

Absent: 3 (Robinson, Sanchez, Wheeler)

3. **ACTION:** Approve the Release of the Request for Proposals for the Workforce Innovation and Opportunity Act (WIOA) Youth Program Services Funded by Title I for Program Years 2019-2023

Ms. Sanchez arrived at 8:33 a.m.

Ms. Carpenter reviewed the process by which the RFP was developed. Ms. Carpenter reminded the board of the May 1 meeting which is expected to be a lengthy meeting. This meeting is when proposers provide an overview of their programs. Mr. Gordon asked if the public will be informed before the meeting regarding their possible funding. Ms. Carpenter replied that funding recommendations will be distributed to the public on April 26 and on May 1 the Youth Committee will approve staff funding recommendations..

Ms. Kossick stated that the actual appeal process occurs at the Governing Board meeting.

Ms. Wheeler arrived at 8:38 a.m.

Mr. Kim stated that historically, the Youth Committee has the authority to make recommended changes to the staff funding recommendation.

Ms. Carpenter stated that some Youth Committee members will be part of the review process and will be involved in making funding recommendations. Ms. Carpenter suggested a change in the wording on the calendar stating that the Youth Committee will hear presentations of proposers.

Mr. Cunningham stated that historically, the Youth Committee has taken comments from the proposers before the funding recommendations are voted on. Mr. Kim suggested changing the wording that it is an opportunity to speak before the Youth Committee.

Mr. Cunningham discussed the possibility of the Youth Committee revising the staff recommendations. Mr. Gordon replied that the public comment occurs before the funding recommendations; Mr. Cunningham suggested calling it 'public comment' proposers input.

Ms. Wheeler suggested Terri provide some kind of guideline to assist the review team in what things to look for when evaluating proposals and how to use the scoring system.

Mr. Gordon suggested that staff find and debrief some of the young people that went through the program in the last year or two to find out the key things that were effective.

The Youth Proposal Evaluation Committee will meet at 8:30 a.m. on Friday, April 12, in the SETA Board room.

Mr. Gordon asked if there was a way to do a cover letter on the RFP highlighting things we are especially looking for in this procurement? "Ms. Carpenter said that a cover letter will be added to the RFP."

Moved/Ross, second/Wheeler, to approve the release of the Request for Proposals, as modified, for the Workforce Innovation and Opportunity Act Youth Program Services funded by Title I for program years 2019-2023.

Roll call vote:

Aye: 6 (Gordon, Louie, Perry, Ross, Sanchez, Wheeler)

Nay: 0

Abstentions: 0

Absent: 1 (Robinson)

4. **Public Input:** Mr. Gordon asked members to keep an eye out for potential new Youth Committee members. Ms. Kossick reported that potential new Youth Committee members can be presented to the Governing Board in March for appointment.
5. **Adjournment:** The meeting was adjourned at 9:41 a.m.

**WIOA Youth Programs Services – PY 2019-2023
Proposal Roster**

Proposal No.	Applicant	Activity	Amount Requested
1	Sacramento City Unified School District	Out-of-School Youth	\$331,900
2	City of Sacramento, Department of Parks & Recreation	In-School Youth	\$267,637
3	Crossroads Diversified Services, Inc.	Out-of-School Youth	\$215,881
4	California Human Development Corporation	Out-of-School Youth	\$150,000
5	Lao Family Community Development, Inc.	Out-of-School Youth	\$175,000
6	International Rescue Committee, Inc.	Out-of-School Youth	\$232,995
7	Folsom Cordova Community Partnership	Out-of-School Youth	\$295,604
8	La Familia Counseling Center, Inc.	Out-of-School Youth	\$508,762
9	Asian Resources, Inc.	Out-of-School Youth	\$330,856
10	Improve Your Tomorrow, Inc.	In-School Youth	\$176,193
11	Sacramento Chinese Community Service Center	In-School Youth	\$391,666
12	Elk Grove Unified School District	Out-of-School Youth	\$415,236
13	Goodwill Industries of Sacramento Valley & Northern Nevada, Inc.	Out-of-School Youth	\$196,289
14	Greater Sacramento Urban League	Out-of-School Youth	\$141,060

**WIOA Youth Programs Services – PY 2019-2023
Proposal Roster**

15	Sacramento Chinese Community Service Center	Out-of-School Youth	\$467,367
16	North State Building Industry Foundation	Out-of-School Youth	\$257,709
17	JUMA Ventures	Out-of-School Youth	\$118,625
18	Bridge Network Corporation	Out-of-School Youth	\$113,525
19	Waking the Village	Out-of-School Youth	\$175,000
20	The Center at Sierra Health Foundation	Out-of-School Youth	\$860,255
21	Crocker Art Museum	In-School Youth	\$160,348
22	Resources for Independent Living	Out-of-School Youth	\$187,247
23	Daughters of Zion Enterpryze, Inc.	In-School Youth	\$180,000